

4/6/2015



## OUTREACH NOTICE

### LOS PADRES NATIONAL FOREST

*For more information on the Los Padres National Forest, visit the forest's website at [www.fs.fed.us/r5/lospadres](http://www.fs.fed.us/r5/lospadres)*

<b>TITLE</b>	Fleet Manager	<b>SERIES</b>	GS-2150
<b>DUTY LOCATION</b>	Santa Maria, CA	<b>GRADE</b>	GS-9/11

***Please apply in person on April 24, 2015***

The US Forest Service will host an **on-site hiring event** utilizing Non-Competitive Hiring Authorities such as; **VRA, Peace Corps, and Schedule A**. The event will include: screening and on site interviews, selections and tentative job offers. As part of the FS hiring event the Los Padres National Forest is outreaching to fill a permanent GS-2150-9/11 Fleet Manager position.

**BRIEF DESCRIPTION OF DUTIES:** Performs as Forest Fleet Manager. This position is responsible for analyzing the fleet program, fleet and equipment purchases, management of inventory, tracking the driver/operator qualifications, data entry, and misc. other duties. Performs business development and the promotion and marketing of fleet equipment repair services and products. Determines requirements and develops justifications for vehicle needs to support Forest operations. Provides advice and information to managers and supervisors on procedures and policies related to Fleet management in order to ensure there are enough vehicles and equipment for safe and efficient operations. Prepares documents to obligate funds for WCF. Completes analysis such as utilization of fleet and equipment and equipment problems and solutions. Monitors vehicle accidents and repairs and reports abnormalities. Makes recommendations on vehicle and equipment repair and replacement. Ensures equipment is prepared for sale and all associated documents are complete. Responsible for specifications in contracts for maintenance and repairs. Oversees the Equipment Management Information System (EMIS) and the Fleet Working Capital Fund (WCF).

**FOREST:** The Los Padres National Forest resides along the Central Coast of California with countless activities and attractions. There are numerous world-class beaches and communities within 1 ½ hours from the Supervisor's Office such as, the communities of Goleta, Montecito, Carpinteria, Santa Barbara, Santa Maria, Santa Ynez, Ventura, Camarillo, Ojai, and Lompoc; as well as, many other desirable communities in the area.

Educational opportunities are also supported in the surrounding areas with access to all levels of public education. UC Santa Barbara, Westmont University, Cal Poly State University, and many reputable community colleges reside within the effective commute areas of the basin.

This position will be located at the Santa Lucia District Office at 1616 North Carlotti Drive, Santa Maria, CA 93454.

Santa Maria is a full service community of 100,000 people with a hospital, community college, performing arts center, shopping, etc. There are also six incorporated cities within a 35 minute commute that also offer living options (San Luis Obispo, Pismo-Shell Beach, Arroyo Grande, Oceano, Grover Beach, Guadalupe).

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For information on the community of Santa Maria, click

<http://www.ci.santa-maria.ca.us/home.shtml>

**HOW TO APPLY:** Please plan to attend the US Forest Service Hiring Event at the: **VA San Diego Regional Benefits Office at 8810 Rio San Diego Office, San Diego, CA 92018** on **April 24, 2015 with a current Resume, and any supporting paperwork such as: Transcripts, DD-214's and/or Schedule A Letter's** and be prepared to apply. Interviews will take place Friday April 24 between 12:00 p.m. - 4:00 p.m. and **Saturday April 25, 2015** between 9:00 a.m. - 4:00 p.m.

If you want more job specific information please contact:

**Mia Schiattone, Los Padres National Forest Engineer**

**Phone:** (805) 961-5740  
**E-Mail :** [mschiattone@fs.fed.us](mailto:mschiattone@fs.fed.us)

**For any questions related to the FS Hiring Event in San Diego please contact one of our Regional Recruiter's:**

**Reynaldo Rivera**

**Phone:** (805) 646-4348 ext. 327  
**E-Mail :** [rrivera@fs.fed.us](mailto:rrivera@fs.fed.us)

**Henrietta "Rea" Haazi**

**Phone:** (530) 532-7453  
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**Diann McGlothen**

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